

April 13th, 2021

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, April 13th, 2021 with Chairman Tom Broeker, Vice-Chair Jim Cary and Member Shane McCampbell present. This meeting was held with limited capacity due to COVID-19 and electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Changes to Agenda: Remove Item 5(D) – Appointment of Natalie Steffener to serve the balance of Recorder’s term, G(3) Personnel Action for Recorder and Item #6 Swearing in Ceremony of Recorder. These items have been postponed one week until after a “Notice of Intent to Fill the Vacancy of Des Moines County Recorder by Appointment” notification has been published in the newspapers according to Iowa Code.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meet with Department Heads: County Auditor Terri Johnson reported her office is busy. IT Director Colin Gerst reported his office is busy. Conservation Director Chris Lee reported the parks were busy last weekend and weather is nice. Lee warned everyone that turkey season is open and to be careful in public hunting areas. County Engineer Brian Carter reported projects are going well. The Hwy 99 Flint Creek bridge deck was poured last week. The Flint Bottom Road project did the first mainline pour on Friday. Road crews have been busy with downed trees. Some trees fell over root ball and all due to too much rain. He updated the Board on a “B” Level Road inquiry. The adjoining owner will be working on a petition to improve the road. County Attorney Lisa Schaefer reported her office is busy with trials. Assistant Land Use Administrator Jarred Lassiter stated they are busy. Land Use Administrator Zach James was present. Maintenance Supervisor Rodney Bliesener stated he would like a work session with the Board to discuss the alley behind the Courthouse. Recorder 1st Deputy Natalie Steffener reported 271 UTV permits have been issued, fifty more than last year at this time and the office is keeping busy. Safety Director Angie Vaughan reported they will be conducting mental health training thru the EAP Program. Other trainings will be recorded and available on youtu.be for employees. County Treasurer Janelle Nalley-Londquist reported her office is busy. Lieutenant Chad McCune was present and stated Sheriff Glendening and Chief Deputy Grimshaw were attending training and the jail population is 82. Local Health Administrator Christa Poggemiller reported the 7-day positivity rate is 5% with 22 new cases. They are continuing the vaccination clinics. One will be held this Friday at Memorial Auditorium from 8am to 5pm. The number of 1st doses given in the county is 29,000 with almost 11,000 having completed their second dose.

Resolution 2021-022 setting time and date of FY21 Budget Amendment Hearing was presented. Cary motioned to approve and seconded by McCampbell.

RESOLUTION SETTING TIME AND DATE OF FY21 BUDGET AMENDMENT HEARING
Resolution # 2021-022

BE IT RESOLVED:

- 1) The Board of Supervisors hereby fixes the time and place for a public hearing on the FY21 budget amendment for Tuesday, May 4th, 2021 at 9:00 a.m. in the Board Room at the Des Moines County Courthouse.
- 2) The Des Moines County Budget Director is hereby directed to publish the notice and estimated summary as required by law.
- 3) This resolution shall take effect immediately.

APPROVED this 13th day of April, 2021.

DES MOINES COUNTY
BOARD OF SUPERVISORS

Tom Broeker, Chairman
Jim Cary, Vice-Chairman
Shane McCampbell, Member

ATTEST: Terri Johnson, Auditor

Approval of Janitorial Services Quote from Porter Cleaning was presented by Maintenance Supervisor Rodney Bliesener. The quote includes services for the Jail, CPC, Secondary Roads and Conservation for a total of \$47,016. This is a yearly quote to provide services until March 31, 2022. Bliesener recommended approval. McCampbell motioned to approve and seconded by Cary.

A letter from County Recorder Lisa Hazell was received. The letter announced her retirement effective April 9th, 2021 due to medical issues. Cary motioned to approve and seconded by McCampbell.

Final Plat and Resolution 2021-024 for 1st Addition to Twin Oaks Subdivision was presented by Assistant Land Use Administrator Jarred Lassiter. This is a one-lot subdivision containing 5.70 acres in the NW NE of Section 17 in Flint River Twp., located south of Beaverdale Road. The owner & subdivider is Kyle and Susan Reid, 12993 Beaverdale Rd., West Burlington, Iowa. The land contains a landscape business and they are creating the lot for another home. Lassiter recommended approval with a stipulation. McCampbell motioned to approve and seconded by Cary.

**DES MOINES COUNTY
BOARD OF SUPERVISORS
RESOLUTION #2021-024**

WHEREAS Section 354.8 of the Code of Iowa states that a governing body shall certify by resolution the approval of a subdivision plat, and,

WHEREAS the Final Plat for 1st Addition to Twin Oaks Subdivision has been reviewed for conformance to applicable County standards by the Des Moines County Health Department, Secondary Roads Department, County Auditor, Zoning Commission Chair and Land Use Department and has been duly recommended by the aforementioned entities for approval,

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby approves the Final Plat of 1st Addition to Twin Oaks Subdivision, with the following condition:

A permit for an Onsite Waste Water Treatment System shall be obtained from the Des Moines County Health Department prior to construction of a new residence, and a code compliant system shall be installed prior to its habitation.

Approved and adopted this 13th day of April, 2021.

DES MOINES COUNTY BOARD OF SUPERVISORS

Tom L. Broeker, Chair
Jim Cary, Vice Chair
Shane McCampbell, Member

ATTEST: Terri Johnson, County Auditor

Approval of Quit Claim Deed for a portion of vacated Bluff Street in the unincorporated town on Kingston. Brian Carter, County Engineer stated the street was vacated about 18 to 20 years ago and the landowner's mortgage company is requesting the deed. Carter stated the County normally does not provide a deed for vacated streets and alleys. Cary motioned to approve the deed and seconded by McCampbell.

Personnel Actions. County Attorney – Hayley Hamelton, Clerk I. 24-month step increase. New rate \$35,407.68 yr. Effective 4/15. McCampbell motioned to approve and seconded by Cary. Correctional Center – Russell Eagen, Asst. Cook. 3-month step increase. New rate \$9.17 hr., effective 2/18. McCampbell motioned to approve and seconded by Cary. Recorder – Renae Wellborn, Clerk II. Status change from part-time to full-time.

New rate \$26,829.79 yr., effective 4/12. Cary motioned to approve and seconded by McCampbell.

Report received and filed in the Auditor's Office: Sheriff's Report of Fees Collected, March 2021

Cary motioned to approve the April 6th, 2021 meeting minutes and seconded by McCampbell.

Committee Reports. Broeker attended a zoom meeting with Optimae and SEIL to discuss the lack of a community mental health center in Des Moines County.

Meeting was adjourned at 9:33 AM.

Two work sessions were held after the meeting. The first work session was with Bob Bartles, Hope Haven. Bartles presented information regarding solar panels. The board was concerned about the recycling capabilities of the panels after they have exceeded their expected 25-year life cycle. They thanked Bartles for bringing in the information. The second work session was with Jarred Lassiter, Asst. Land Use Administrator and Zach James, Land Use Administrator from SEIRPC. They discussed a resolution to change the Zoning Commission membership from seven to five, quorums and approval votes and amending the commission's by-laws. Some discussion was held about solar and wind turbine regulations.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmcountry.com

Approved April 20th, 2021
Tom Broeker, Chairman
Attest: Terri Johnson, Auditor